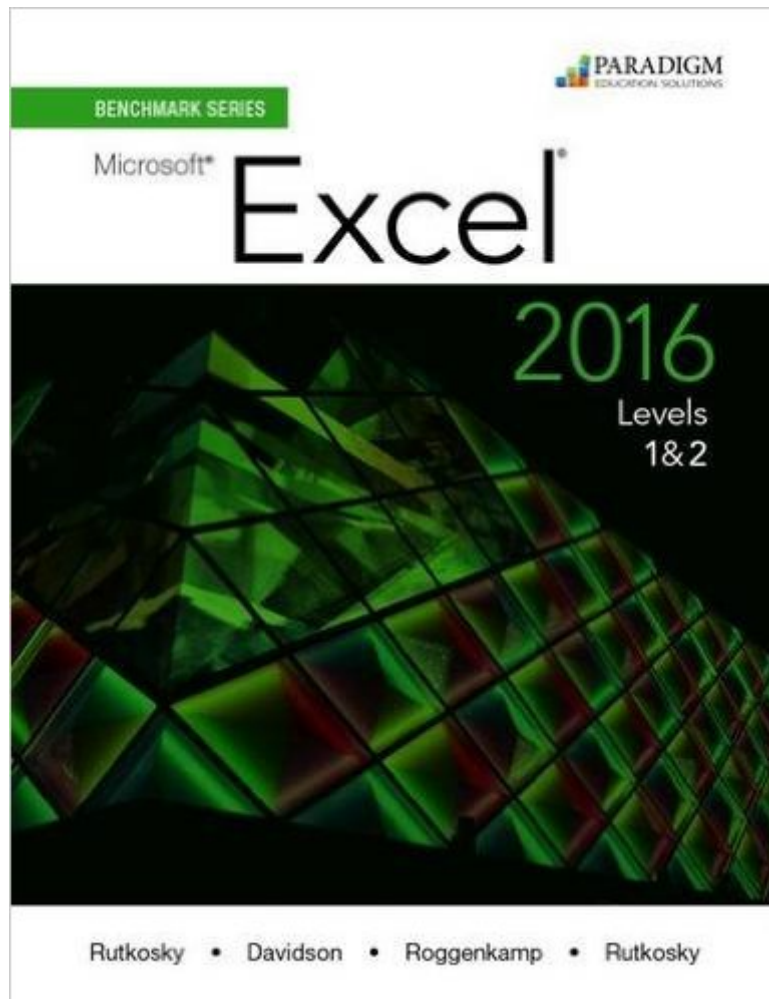


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# Benchmark Series: Microsoft Excel 2016: Levels 1 And 2: Text



## Synopsis

With Paradigm's new Benchmark Series: Microsoft Excel 2016 Levels 1 and 2, students build mastery skills in Excel 2016. Students receive step-by-step instructions in designing and creating effective slide shows that inform and motivate audiences. Key Features Mentoring instructional style guides students step-by-step in creating, formatting, and maintaining Excel workbooks for numbers-based data analysis. Case study assessments of chapter and unit levels test students' abilities to solve problems independently. --This text refers to an out of print or unavailable edition of this title.

## Book Information

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